

Enablement Support Fund

£200 IT Equipment Contribution Request

2024/25



Students who are evidenced to come from low-income backgrounds (i.e. assessed as having a household income of £25,000 p.a. or less) may apply for reimbursement from the University of the £200 IT equipment contribution imposed as part of the Disabled Student Allowances package.

Criteria for this reimbursement is as follows:

- 1) The applicant must have been recommended assistive IT equipment as a result of a Disabled Student Allowances application/assessment and have been informed that they must pay the first £200 of the cost of this equipment by their funding body.
- 2) If studying a full-time Undergraduate course, the applicant must have either submitted household income evidence to their student funding body as part of their student finance application to enable their funding body (Student Finance England/Student Awards Agency for Scotland etc.) to assess their household income and have agreed to share this information with the University.
- 3) If studying a Postgraduate or part-time course the applicant must provide evidence as requested in this form to enable means testing.
- 4) The applicant's household income as assessed by their funding body or by the University must be less than £25,000 p.a.
- 5) If eligible for the £200 payment this will be made as a reimbursement, i.e. **after the student has completed the transaction to secure the recommended IT Equipment.** We will need to see evidence of the payment being made e.g., receipt.

Postgraduate and part-time students will be required to scan and attach evidence to enable mean testing.

3. INCOME ASSESSMENT

Please note: only send scanned copies of evidence not originals as we will not be returning the documents to you.

3.1 Are you a full-time undergraduate student?

YES

NO

If YES, please proceed to section 4.

If NO please complete the rest of section 3.

3.2 Are you or your husband / wife / civil partner / partner getting one or more of the state benefits listed below?

Universal Credit

Local Housing Allowance

Income Support

Income-based Jobseeker's Allowance

Housing Benefit

Income-related Employment and Support Allowance

YES

If YES: Please provide a copy of evidence (e.g. a completed 'Confirmation of Benefits' form; a letter confirming benefit entitlement signed / stamped by job centre).

NO

If NO: Please go to section 3.3 page 4.

3.3 Amount of income received from 6th April 2023 to 5th April 2024

	You	Husband, wife, civil partner or partner
<p>Income from wages / salary (before deductions) Please provide evidence e.g. copy of P60, month 12 payslip.</p>	£	£

<p>Income from self-employment Please provide evidence e.g. copy of self-assessment tax return.</p>	£	£
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Other income

<p>Please state other type(s) of income and provide a copy of evidence for each type of income.</p>		£		£
		£		£
		£		£

3.4 Dependent children

Please give details of any dependent children and provide evidence (in the form of Child Benefit letter) for each child.

First child's name and age:	
Second child's name and age:	
Third child's name and age:	

4. Declaration

I declare that the information I have given on this form is correct and complete to the best of my knowledge. If I supply false information, then I undertake to repay any award obtained.

Signature:

Date:

Please check you have scanned and attached enclosed all required evidence and have completed all relevant sections of this form (any incomplete applications, including applications where the required evidence is missing, will not be processed, and will be returned to students for completion).

Checklist

- **Receipt confirming payment for DSA equipment**
- **If you are a Postgraduate or part time student evidence of earnings, income benefits see section 3.**
- **If you are funded by SFE/SFW please provide a copy of your funding entitlement letter.**
- **IMPORTANT to ensure payment is made into your bank please complete and return a student bank details form, found here <http://www.cumbria.ac.uk/study/student-finance/student-bank-details/> You must use University e-mail account to return the form..**

Please save this document using your “name+DSA” as the file name (i.e. JoeBloggsDSA) and return via email to studentsupportfund@cumbria.ac.uk